#### TOWN OF THURMONT FISCAL YEAR 2004-2005 BUDGET

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# BUDGET SUMMARY FISCAL YEAR 2004-2005

#### GENERAL

	FUND	SEWER		ELECTRIC	TOTAL
OPERATING REVENUES	\$ 2,319,860	\$ 990,305	\$ 840,180	\$ 5,206,000	\$ 9,356,345
OPERATING EXPENSES	\$ 2,316,550	\$ 1,068,215	\$ 742,450	\$ 5,115,150	\$ 9,242,365
CAPITAL IMPROVEMENTS	\$ 279,905	\$ 1,385,565	\$ 253,680	\$ 241,900	\$ 2,161,050

Constant Yield Tax Rate Hearing Date: 25-May-04 x
Preliminary Budget Hearing Date: 01-Jun-04 x
Budget Adoption Public Hearing Date: 08-Jun-04 x

## GENERAL FUND BUDGET FISCAL YEAR 2004-2005

REVENUES	\$	2,319,860
EXPENDITURES	<u>\$</u>	2,316,550
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	\$	3,310

# GENERAL FUND BUDGET FISCAL YEAR 2004-2005

#### **REVENUES:**

TAXES LICENSES AND PERMITS INTERGOVERNMENTAL CHARGES FOR SERVICES INTEREST EARNED MISCELLANEOUS	\$ \$ \$ \$ \$ \$ \$ \$	1,889,105 10,000 424,405 75,650 5,000 4,000
TOTAL REVENUES	\$	2,319,860
TURES:		

## **EXPENDITURES:**

GENERAL GOVERNMENT	\$ 1,159,550
PUBLIC SAFETY	\$ 566,500
PUBLIC WORKS - SANITATION	\$ 302,000
HIGHWAYS AND STREETS	\$ 200,000
RECREATION AND PARKS	\$ 88,500

TOTAL EXPENDITURES \$ 2,316,550

TAXES:				
LOCAL, REAL & PERSONAL PROPERTY TAXES, NET OF DISCOUNTS	¢	4 OEE 20E		
LOCAL INCOME TAXES	\$ \$	1,055,305 430,000		
ADMISSIONS TAXES	\$ \$	47,000		
STATE SHARED TAXES:	Ψ	47,000		
FRANCHISE & FINANCIAL CORP.	\$	1,500		
ALCOHOL BEVERAGES	\$ \$	5,000		
HIGHWAY USER	э \$	•		
HIGHWAY USER	Þ	262,000		
TOTAL TAXES			\$	1,800,805
LICENSES AND PERMITS:				
TRADERS LICENSES	\$	8,500		
ZONING PERMITS	\$	1,500		
TOTAL LICENSES AND PERMITS			\$	10,000
INTERGOVERNMENTAL REVENUES:				
GRANTS:	•	00.000		
POLICE	\$	60,000		
TAX EQUITY	\$	347,285		
PROGRAM OPEN SPACE	\$	17,120	•	404 405
TOTAL INTERGOVERNMENTAL			\$	424,405
CHARGES FOR SERVICE:				
PARKING METER RECEIPTS	\$	10,000		
FINES	\$	4,000		
SUNDRY	\$	32,000		
PAYMENT IN LIEU OF TAXES AND RENTAL TO		•		
OTHER FUNDS	\$	29,650		
TOTAL CHARGES FOR SERVICES			\$	75,650
INTEREST EARNED			\$	5,000
MISCELLANEOUS REVENUE			\$	4,000
TOTAL REVENUES			\$	2,319,860

CENEDA	SOPPLEMENTAL INFO	JKIV	AHON				
GENERA	COMMISSIONERS SALARIES			\$	12,000		
	ELECTION EXPENSE			\$	12,000		
	OFFICE SALARIES			ψ	42,750		
	OFFICE SALARIES OFFICE EXPENSES			\$ \$ \$	80,600		
	EMPLOYEE BENEFITS			ψ Ψ	287,500		
	PAYROLL TAXES			φ \$	64,000		
	PROFESSIONAL SERVICES			Φ	64,000		
	AUDITING	¢	29,000				
	LEGAL	\$ \$	29,000 81,600				
	ENG./PROGRAMMING	э \$	9,400	¢	120,000		
		Ψ	9,400	\$	•		
	PLANNING & ZONING			\$	98,500		
	CONTRIBUTIONS			\$ \$ \$	35,000		
	INSURANCE			\$	60,000		
	GENERAL EXPENSES				24,200		
	DEPRECIATION	_		\$	335,000		
	TOTAL GENERAL GOVERNMEN	IT				\$	1,159,550
PUBLIC S							
	POLICE DEPARTMENT:						
	SALARIES			\$	481,000		
	SUPPLIES & EQUIPMENT			\$	20,000		
	VEHICLE EXPENSES			\$	28,500		
	INSURANCE			\$	23,000		
	COMMUNICATIONS			\$ \$ \$ \$ \$ \$ \$	9,000		
	TOTAL POLICE DEPARTMENT				561,500		
	FIRE HYDRANT MAINTENANCE			\$	5,000		
	TOTAL PUBLIC SAFE	ΞTΥ				\$	566,500
	NORKS - SANITATION			\$	302,000	\$	302,000
HIGHWA	YS & STREETS:						
	STREETS & ALLEYS			<b>\$</b> \$ \$ \$ \$ \$	29,000		
	STREET CLEANING			\$	24,500		
	SNOW REMOVAL			\$	33,000		
	CURB & GUTTER			\$	3,000		
	STORM SEWER			\$	7,000		
	STREET LIGHTING				48,500		
	VEHICLE EXPENSES			\$	34,000		
	GENERAL REPAIRS			\$	21,000	_	
	TOTAL HIGHWAYS & STREETS					\$	200,000
RECREA	TION AND PARKS:						
	COMMUNITY PARK			\$	34,000		
	EAST END RECREATION CENTER			<b>\$\$\$\$\$\$</b> \$\$\$\$	11,000		
	EYLER ROAD PARK			\$	13,000		
	MECHANICSTOWN SQUARE PARK			\$	2,500		
	MEMORIAL PARK			\$	4,000		
	WOODLAND PARK			\$	2,000		
	WEBSTER'S SPRINGHOUSE			\$	1,500		
	CARROLL STREET TOT LOT			\$	2,000		
	MOWING			\$	18,500		
	TOTAL RECREATION AND PAR					\$	88,500
Page 5	TOTAL CURRENT EXPENDITUR	ES				\$	2,316,550

# GENERAL FUND - CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2004-2005

C.I.P. REV	/ENUES:				
	PERATIONS	\$	3,310		
EXPENSE	NOT REQUIRING CURRENT OUTLAY	\$	-		
	OF FUNDS (DEPRECIATION)	\$	335,000		
	TOTAL REVENUES			\$	338,310
GENERA	L FUND C.I.P EXPENDITURES/DEBT SERVICE:				
STREETS	ALLEYS: OVERLAY:				
	SUNNY WAY	\$	22,955		
	SOUTH ALTAMONT AVENUE	\$ \$	11,050		
	SUNNY CLOSE	\$	5,480		
	MISCELLANEOUS STREETS	\$	17,250	•	50 705
EOLIDME	TOTAL STREETS/ALLEYS			\$	56,735
EQUIPME	NT/BUILDINGS: SNOW BLOWER	¢	1,380		
	NEW ROOF - SENIOR BUILDING	\$ \$	27,180		
	SHINGLE ROOF - SENIOR BUILDING ADDITION	\$	1,020		
	TOTAL EQUIPMENT/BUILDINGS	Ψ	1,020	\$	29,580
PARKS:				Ψ	20,000
	FRANK BENTZ POND	\$	20,000		
	PLAYGROUND EQUIPMENT - PARKS	\$	13,840		
	ORCHARD HILLS TOT LOT	\$	22,285		
	TOTAL PARKS			\$	56,125
POLICE:		_			
	VEHICLE LEASE PROGRAM - THIRD YEAR	\$	23,300		
	RADAR UNIT	\$	2,500		
	LASER FAX MACHINE BARRIER WITH ROLL BAR	\$ \$ \$ \$ \$ \$ \$	300 490		
	POLICE DEPARTMENT RENOVATION	φ ¢	50,000		
	POLICE DEPARTMENT COMPUTERS	\$	5,000		
	POLICE DEPARTMENT GUNS	\$	4,800		
	FIRING RANGE IMPROVEMENTS	\$	2,940		
	ESCROW - MATCHING GRANTS	\$	15,000		
	TOTAL POLICE	•	•	\$	104,330
OFFICE:					
	DESKS/CHAIRS - NEW PERSONNEL	\$	1,000		
	COMPUTERS - NEW PERSONNEL	\$	1,575		
	OFFICE CARPET	\$ \$	1,500		
	MEDIA RENOVATION	\$	1,500		
	TELEPHONE SYSTEM	\$ \$ \$	11,000		
	UPGRADE COMPUTERS/MONITORS	<b>\$</b>	6,300		
	PERMITS COMPUTER PROGRAM EMPLOYEE HANDBOOK	\$ \$	6,000 3,500		
	TOTAL OFFICE	Ψ	3,500	\$	32,375
DEBT SE				\$	32,373 760
JLJ: OL	TOTAL CAPITAL OUTLAY			\$	279,905
Page 6	REVENUES OVER/(UNDER) EXPENDITURES			\$ \$ \$	58,405
-500				Ŧ	,

#### SEWER UTILITY BUDGET FISCAL YEAR 2004 - 20005

REVENUES	\$	990,305
EXPENDITURES	\$	1,068,215
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	\$	(77,910)
DEPRECIATION CLOSED TO CONTRIBUTED CAPITAL	\$	300,000
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	\$	222,090

## **OPERATING REVENUES:**

CHARGES FOR SERVICES: USER CHARGES	\$	857,855	
TOTAL CHARGES FOR SERVICES	•	331,333	\$ 857,855
CASH CARRIED FORWARD FROM FY 04			\$ 60,950
INTEREST - SAVINGS/INVESTMENTS			\$ 9,000
CONNECTION FEE			\$ 62,500
TOTAL OPERATING REVENUES			\$ 990,305
OPERATING EXPENSES:			
SYSTEM MAINTENANCE:	¢	405.000	
LABOR AND SUPERVISION POWER, SUPPLIES AND MAINTENANCE	\$ ¢	165,000 162,600	
METER READING	\$ ¢	3,950	
TRUCK OPERATIONS	\$ \$	4,000	
MOWING CONTRACT	\$	1,800	
TOTAL SYSTEM MAINTENANCE	Ψ	1,000	\$ 337,350
DEPRECIATION			\$ 390,000
GENERAL AND ADMINISTRATIVE:			
COMMISSIONERS SALARIES	\$	2,000	
CLERKS' SALARIES	\$	11,400	
EMPLOYEE BENEFITS AND PAYROLL TAXES	\$	86,765	
INSURANCE	\$	16,500	
OFFICE EXPENSES	\$	11,000	
PROFESSIONAL SERVICES	\$	60,000	
TELEPHONE	\$ \$ \$	2,500	
ADVERTISING	<b>\$</b>	200 500	
GENERAL EXPENSE INTEREST PAID	φ \$	150,000	
TOTAL GENERAL AND ADMINISTRATIVE	Ψ	150,000	\$ 340,865
TOTAL OPERATING EXPENSES			\$ 1,068,215

## CAPITAL IMPROVEMENT PROGRAM (C.I.P.) FISCAL YEAR 2004 - 2005

C.I.P. REVENUES:			
FROM OPERATIONS	\$	222,090	
EXPENSE NOT REQUIRING CURRENT OUTLAY			
OF FUNDS (NET DEPRECIATION)	\$	90,000	
BOND PROCEEDS	\$	1,100,000	
TOTAL C.I.P. REVENUES			\$ 1,412,090
WWTP C.I.P. EXPENDITURES/DEBT SERVICE PRINCIPAL:			
LAB EQUIPMENT	\$	4,000	
SLUDGE BUILDING	\$	57,500	
HVAC SYSTEM - REBUILD	\$	4,415	
BELTPRESS PUMPS REPLACEMENT	\$ \$ \$	27,610	
HIGH PRESSURE WASHER	\$	3,400	
WASTEWATER COLLECTION			
SEWER SYSTEM REHABILITATION - I/I	\$	1,100,000	
I/I STUDY	\$	23,000	
INFLOW PROTECTORS (50)	<b>\$ \$ \$ \$</b> \$	2,015	
MANHOLE BOOTS (20)	\$	6,325	
HIGH PRESSURE CLEANER HOSE	\$	2,300	
DEBT SERVICE - PRINCIPAL PAYMENT	\$	155,000	
TOTAL C.I.P. EXPENDITURES			\$ 1,385,565
REVENUES OVER/(UNDER) EXPENDITURES			\$ 26,525

# WATER UTILITY BUDGET FISCAL YEAR 2004- 2005

REVENUES	\$ 840,180
EXPENDITURES	\$ 742,450
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	\$ 97,730

OPERATING REVENUES: CHARGES FOR SERVICES: METERED WATER SALES TOTAL CHARGES FOR SERVICES	\$	603,180	\$ 603,180
INCOME - LEASE			\$ 42,500
INTEREST			\$ 11,000
CONNECTION FEE			\$ 62,500
FROM RESERVE FOR DEBT SERVICE			\$ 121,000
TOTAL OPERATING REVENUES			\$ 840,180
OPERATING EXPENSES: SYSTEM MAINTENANCE: LABOR AND SUPERVISION MATERIALS AND SUPPLIES METER READING TRUCK OPERATIONS TOTAL SYSTEM MAINTENANCE	\$ \$ \$	133,800 170,000 5,000 7,000	\$ 315,800
DEPRECIATION/AMORTIZATION			\$ 110,000
GENERAL AND ADMINISTRATIVE: COMMISSIONERS' SALARIES CLERKS' SALARIES EMPLOYEES BENEFITS/PAYROLL TAXES INSURANCE OFFICE EXPENSES PROFESSIONAL SERVICES GENERAL EXPENSE INTEREST PAID TOTAL GENERAL & ADMINISTRATIVE	\$ \$ \$ \$ \$ \$ \$	2,000 21,500 104,550 18,000 11,600 15,000 3,000 121,000	\$ 296,650 722,450
Page 11 REVENUES OVER (UNDER) EXPENDITURES			\$ 117,730

# WATER UTILITY CAPITAL IMPROVEMENT PROGRAM (C.I.P.) FISCAL YEAR 2004 - 2005

FISCAL YEAR 2004 - 2005		
C.I.P. REVENUES:		
FROM OPERATIONS	\$ 97,730	
EXPENSE NOT REQUIRING CURRENT		
OUTLAY OF FUNDS (DEPRECIATION)	\$ 110,000	
FROM CONNECTION FEES - AMOUNT		
APPLICABLE TO DEBT SERVICE	\$ 50,000	
TOTAL REVENUES		\$ 257,730
WATER UTILITY C.I.P. EXPENDITURES/DEBT SERVICE:		
HIGH SERVICE PUMP WELL #7	\$ 6,325	
METERS	\$ 5,900	
LAB EQUIPMENT	\$ 6,900	
TRUCK ESCROW	\$ 5,750	
DEBT SERVICE PRINCIPAL	\$ 50,000	
WATER MAIN IMPROVEMENTS	\$ 86,250	
FIRE HYDRANT IMPROVEMENTS	\$ 40,250	
<b>ELEVATED TANK - MAINTENANCE PROGRAM</b>	\$ 52,305	
TOTAL EXPENDITURES		\$ 253,680
REVENUES OVER (UNDER) EXPENDITURES		\$ 4,050

# ELECTRIC UTILITY BUDGET FISCAL YEAR 2004 - 2005

REVENUES: CHARGES FOR SERVICES CONTRACT WORK MISCELLANEOUS TOTAL REVENUES	\$ \$	5,190,900 1,000 14,100	\$ 5,206,000
EXPENDITURES:  PURCHASED POWER  SYSTEM MAINTENANCE  DEPRECIATION/AMORTIZATION  GENERAL AND ADMINISTRATIVE  TOTAL EXPENDITURES	\$ \$ \$	3,720,000 292,600 265,000 837,550	\$ 5,115,150
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES			\$ 90,850

#### **OPERATING REVENUES:**

CHARGES FOR SERVICES:			
DOMESTIC AND RESIDENTIAL	\$	344,000	
RESIDENTIAL - ALL ELECTRIC	\$	1,424,800	
COMMERCIAL AND INDUSTRIAL	\$	1,340,100	
OUTDOOR LIGHTING	\$	13,000	
PUBLIC STREET LIGHTING	\$	33,500	
PURCHASED POWER COST ADJUSTMENT	\$	2,035,500	
TOTAL CHARGES FOR SERVICES NET	-	, ,	
OF DISCOUNTS			\$ 5,190,900
INCOME FROM CONTRACT WORK			\$ 1,000
MISCELLANEOUS REVENUES:			
FORFEITED DISCOUNTS	\$	7,000	
PERMITS AND CONNECTION CHARGES	\$	6,000	
SALES TAX ALLOWANCE, ETC.	\$	400	
INTEREST/MISCELLANEOUS	\$	700	
TOTAL MISCELLANEOUS REVENUES			\$ 14,100
TOTAL OPERATING REVENUES			\$ 5,206,000

## **OPERATING EXPENSES:**

PURCHASED POWER		\$ 3,720,000
SYSTEM MAINTENANCE:		
LABOR AND SUPERVISION	\$ 161,000	
MATERIALS AND SUPPLIES	\$ 91,500	
METER READING	\$ 16,100	
TRUCK OPERATIONS	\$ 24,000	
TOTAL SYSTEM MAINTENANCE		\$ 292,600
DEPRECIATION	\$ 230,000	\$ 230,000
AMORTIZATION EXPENSE	\$ 35,000	\$ 35,000
GENERAL AND ADMINISTRATIVE:		
COMMISSIONERS' SALARIES	\$ 8,000	
OFFICE SALARIES	\$ 127,400	
PAYROLL TAXES	\$ 36,300	
EMPLOYEE BENEFITS	\$ 225,000	
INSURANCE	\$ 37,000	
OFFICE EXPENSES	\$ 63,000	
PROFESSIONAL SERVICES	\$ 85,000	
TELEPHONE	\$ 13,000	
RENT IN LIEU OF TAXES	\$ 28,850	
CONTRIBUTIONS	\$ 8,000	
DUES AND ADVERTISING	\$ 12,000	
GENERAL EXPENSE/INTEREST PAID	\$ 194,000	
TOTAL GENERAL AND ADMINISTRATIVE	•	\$ 837,550
TOTAL OPERATING EXPENSES		\$ 5,115,150

#### CAPITAL IMPROVEMENT PROGRAM (C.I.P.) FISCAL YEAR 2004 - 2005

## C.I.P. REVENUES:

FROM OPERATIONS	\$ 90,850	
EXPENSE NOT REQUIRING CURRENT OUTLAY OF FUNDS (DEPRECIATION/AMORTIZATION)	\$ 265,000	
TOTAL REVENUES		\$ 355,850
ELECTRIC UTILITY C.I.P. EXPENDITURES/DEBT SERVICE		
TRANSFORMERS	\$ 13,190	
INVENTORY	\$ 69,000	
METERS/SOCKETS	\$ 4,300	
BACKHOE/LOADER	\$ 50,500	
TRUCK ESCROW	\$ 14,000	
NEW STREET LIGHTS	\$ 5,910	
DEBT SERVICE - PRINCIPAL PAYMENT	\$ 85,000	
TOTAL EXPENDITURES		\$ 241,900
REVENUES OVER EXPENDITURES		\$ 113,950